

Board of Directors

October 14, 2025
Session Minutes

GENERAL BOARD MEETING

Date: October 14, 2025
Start Time: 4:30 PM
End Time: 5:40 PM
Location: Shore Educational Collaborative

ATTENDEES

<u>Board of Directors</u>	<u>Shore Educational Collaborative</u>
MS. Balderas, Chelsea	Ms. Kristin Shaver, Executive Director
Ms. Hurley, Everett	Ms. Natalie Pena, Director of Finance
Ms. Hortie, Malden	Mr. Ela, Treasurer
Mr. Ruseau, Medford	Ms. Barbara Galatis, Clerk
Dr. Ackman, Somerville	
Mr. Purinton, Winthrop	

AGENDA

The agenda for the meeting is as follows:

I	<i>Call to Order</i>
	Roll call taken by Ms. Galatis. There was a quorum present.

II	<i>Review and Approve June 10, 2025 & August 21, 2025 General Minutes</i>
A	Dr. Ackman made the motion to accept the minutes for the meetings held on June 10, 2025 and August 21, 2025. Mr. Purinton seconded the motion. The vote was unanimous.

III		<i>Finance Statement</i>																																																																					
	A	Income Statement Ms Pena reviewed the income statement for the beginning of the year and indicated that we are starting the year in good standings.																																																																					
	B	Warrant Approval Ms. Hurley made the motion to accept the June, July, August, and September warrants as presented, Ms. Balderas seconded the motion.																																																																					
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7/9/2025	1010	Accounts Payable	\$53,590.89
7/10/2025	1011	Accounts Payable	\$30,400.00
7/15/2025	1021	Accounts Payable	\$93,362.20
7/16/2025	1020	Accounts Payable	\$25,970.56
7/22/2025	1042	Accounts Payable	\$6,900.00
7/25/2025	1045	Accounts Payable	\$13,048.89
7/11/2025	FY-1	Payroll	\$416,136.90
7/15/2025	FY-2	Payroll	\$4,206.49
7/15/2025	FY-3	Payroll	\$242,649.73
7/16/2025	FY-4	Payroll	\$1,495.34
7/25/2025	FY-5	Payroll	\$441,529.71
7/30/2025	FY-6	Payroll	\$243,005.76
7/31/2025	FY25-EFT1	Electronic Payment	\$133,705.01

August

Date	Warrant #	Type	Amount
8/1/2025	1051	Accounts Payable	\$52,605.56
8/1/2025	1061	Accounts Payable	\$11,666.92
8/5/2025	1063	Accounts Payable	\$49,104.58
8/15/2025	1065	Accounts Payable	\$93,719.42
8/15/2025	1070	Accounts Payable	\$2,155.56
8/22/2025	1076	Accounts Payable	\$517,266.53
8/29/2025	1078	Accounts Payable	\$64,043.73
8/29/2025	1079	Accounts Payable	\$4,087.35
8/8/2025	FY-7	Payroll	\$440,555.15
8/11/2025	FY-8	Payroll	\$1,627.61
8/15/2025	FY-9	Payroll	\$240,909.61
8/15/2025	FY-10	Payroll	\$3,788.77
8/22/2025	FY-11	Payroll	\$432,787.10

8/29/2025	FY-12	Payroll	\$206,440.58
8/31/2025	FY25-EFT2	Electronic Payment	\$62,091.20

September

Date	Warrant #	Type	Amount
9/5/2025	1084	Accounts Payable	\$68,174.48
9/12/2025	1096	Accounts Payable	\$378,859.47
9/19/2025	1108	Accounts Payable	\$189,766.66
9/19/2025	1109	Accounts Payable	\$998.70
9/26/2025	1116	Accounts Payable	\$84,271.07
9/5/2025	FY-13	Payroll	\$436,735.42
9/15/2025	FY-14	Payroll	\$4,488.39
9/15/2025	FY-15	Payroll	\$475,590.82
9/19/2025	FY-16	Payroll	\$437,280.02
9/26/2025	FY-17	Payroll	\$4,690.11
9/30/2025	FY-18	Payroll	\$479,828.47
9/30/2025	FY25-EFT3	Electronic Payment	\$127,265.93

Roll call vote

- Chelsea Yes
- Everett Yes
- Malden Yes
- Medford Yes
- Somerville Yes
- Winthrop Yes

The vote was unanimous.

IV	<i>Executive Director Report & Discussion Items</i>	
	A.	<p>Service Updates</p> <p>1. Student Services Ms. Shaver informed the Board that the Student Services is starting the year strong with 215 students as of October 1st.</p> <p>2. Adult Services Ms. Shaver informed the Board that The adult programs are steady as they are still going through the process of re-evaluating client status.</p> <p style="padding-left: 20px;">a. Update on Direct Support Assistants Ms Shaver informed the Board that 2 of the support staff have been promoted to Direct Support staff as others are waiting to be promoted based on acquiring High School diplomas. She also indicated that 1 staff member left to return to their country.</p> <p>3. Update on Degree Program Ms. Shaver informed the Board that 5 of the 9 staff are still enrolled in the degree program. 3 in the associates program and 2 in the Batchelors program. 1 staff will be starting this fall with 3 others interested in starting in January. She also informed the Board that Bloomboard is now partnering with Baypath which will help make the process better and bring more help to those in the program.</p> <p>4. FKO cubicle Use Ms. Shaver informed the Board that Shore has rented space to FKO (For Kids Only) which works with the local Elementary school which does not have space to offer space during school hours. Ms. Shaver indicated it was a great way to create new contacts as well as bring in some additional finances to Shore.</p> <p>5. Newsletter and reminder to share with School Committees Ms. Shaver Shared the Shore Newsletter that highlights the work being done at Shore. She indicated that the Board members should use this information to update the Districts on Shore.</p>

V	<i>Personnel</i>	
		<p>Approval of Hires and Terminations Ms. Shaver presented the Hires and Terminations Report to the Board.</p> <p>Mr. Purinton made the motion to accept the report as presented, Ms. Hurley seconded the motion. The vote was unanimous.</p>

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VI	<i>New Business</i>	
		Election of Chair and Vice Chair

	<p>Dr. Ackman made the motion to re-elect Mr. Rousseau from Medford as the Chair of the Board, Ms. Purinton seconded the motion.</p> <p>Roll call vote</p> <p>Chelsea Yes Everett Yes Malden Yes Medford Yes Somerville Yes Winthrop Yes</p> <p>The vote was unanimous.</p> <p>Ms Hurley made the motion to re-appoint Dr. Ackman from Somerville to the Vice Chair Position. Ms. Hortie seconded the motion.</p> <p>A roll call vote was taken.</p> <p>Chelsea Yes Everett Yes Malden Yes Medford Yes Somerville Yes Winthrop Yes</p> <p>The vote was unanimous.</p>
	<p>B Discussion and vote on entering a financing agreement for new vehicles.</p> <p>Ms. Shaver indicated that several of the Shore vans are old and are in need of extensive work. She proposed that the Board think about replacing a few of the vans. Ms Pena indicated that Shore could secure a loan through TD bank for 5 years at 5.75% making the monthly payments approx. \$1,700. Which is within our FY26 budget and would lower the budget for vehicle maintenance.</p> <p>Mr. Purinton made the motion to move forward with the Vehicle loan as presented, Ms Hortie seconded the motion.</p> <p>A roll call vote was taken.</p> <p>Chelsea Yes Everett Yes Malden Yes Medford Yes Somerville Yes Winthrop Yes</p>

		The vote was unanimous.
	C	<p>Appleseeds Grant - \$124,000 (total awarded amount over three years: \$478,976.00)</p> <p>Ms. Shaver gave an update on the Appleseeds grant and indicated that Shore has received a substantial amount over the past few years. Ms Shaver informed the Board that the Grant continues for FY26 with a possible \$124,000 to be awarded.</p> <p>Dr. Ackman made the motion to continue with the Appleseeds Grant, Ms Hortie seconded the motion.</p> <p>A roll call vote was taken.</p> <p>Chelsea Yes Everett Yes Malden Yes Medford Yes Somerville Yes Winthrop Yes</p> <p>The vote was unanimous.</p>
	D	<p>Executive Director’s FY26 Goals - discussion and vote</p> <p>Ms. Shaver shared with the Board the 5 goals she plans on focusing on over the year. She indicated that these goals are things she can control herself and may not get completed are things that will help move Shore in a positive direction moving forward.</p> <p>Ms. Baldares made the motion to accept the goals as presented, Ms Hurley seconded the motion. The vote was unanimous.</p>
	E	<p>Student Services Space discussion</p> <p>Ms. Shaver wanted to bring to attention to the Board that due to the increase in students that Shore has started looking at additional space. Shore has looked at a few options but has not made any decisions and wanted to bring it to the Board's attention.</p>
	F	<p>November Board Meeting Date - change from 11/11</p> <p>Ms. Shaver indicated that the November Board meeting fell on Veterans Day and needed to be rescheduled. After discussion of dates the meeting was moved to a virtual meeting on Wednesday, November 12, 2025 at 4:00 in order for The Annual report and the Audit to be presented.</p>

VIII	<i>Adjournment</i>
	<p>Dr. Ackman made a motion to adjourn the meeting, Mr. Purinton seconded the motion. Vote was unanimous</p> <p>Meeting adjourned at 5:40</p>